



PROJECT COORDINATION UNIT, UPDASP, U.P.

4TH Floor, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow – 226 010

Ph: 2720839 Fax: 0522-2720837 P.B.X.-2720718

E-mail: updasp12@gmail.com website:www.updasp.org

Toll Free No. 1800-1800-118

No.: /46 J.(Per.)/UPDASP/2018

Dated:

October, 2018

V A C A N C Y

Applications are invited from eligible candidates for the following posts in DISTRICT PROJECT CO-ORDINATION UNIT, U.P.DASP, U.P. and its district units. The posts will be filled up by taking suitable candidates on Deputation from the Government/Semi Government Departments/Organizations only. Candidates interested on deputation should send their application through proper channel with 'No Objection' Certificate from their employer on prescribed format directly to UPDASP, Lucknow.

Details of Vacancy

FOR PROJECT COORDINATION UNIT, UPDASP			
1	Name of the post	-	Accountant
	No. of Posts	-	01 (Deputation)
	Pay Scale	-	Rs.9300-34800 GP-4200
	Minimum Qualification	-	First Class or High Second Class (at least 55 percent marks) Graduate in Commerce, Familiarity with computerized double entry system of accounting, complete knowledge of finance & accounts works. Preferably 05 years experience in the department or organization. Persons having knowledge of computer and experience of working in externally aided projects will be preferred.
FOR DISTRICT PROJECT COORDINATION UNIT, UPDASP			
2	Name of the post	-	Assistant Accounts Officer
	No. of Posts	-	12
	Filled by	-	Deputation
	Pay Scale	-	Rs.9300-34800 GP-4600
	Minimum Qualification	-	Graduate/Post Graduate in Commerce with proven specialization of working in Accounts section of Government / Semi Government Departments/Organizations. Preferably 05 years experience. Having knowledge of computers & experience of working in externally aided projects will be preferred.

Interested candidates may log on to our project website www.updasp.org for details of professional experience, education qualifications and other eligibility criteria. Other than same scale, One scale lower than prescribed scale or equivalent scale in different pay commission may be considered eligible for the prescribed post. Candidates who fulfill the prescribed criteria may submit their application in the format given on website. The instructions for downloading and submission of application form are available in detail on the website.

The last date for receipt of application in prescribed form duly completed in all respects together with attested copy of relevant documents should be sent by registered/speed post /by hand so as to reach Manager (Administration & Personnel), DASP by 05 PM on 05TH November, 2018. Scan copy of duly filled application form can submit through email on [dasp email address](mailto:dasp_email_address).
updasp12@gmail.com

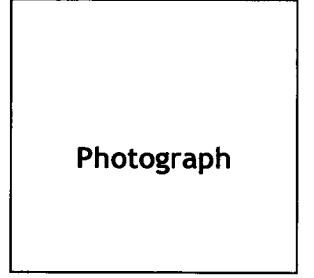
Note:

1. Name of "**Post Applied For**" must be clearly mentioned on the envelope..
2. The posts advertised are completely temporary in nature and have been created for the period for one year or Project period whichever is earlier. However, can be extended further as per rules prescribed by the Govt. of U.P.
3. The candidate if selected on deputation, will be given protection of his/her salary drawn in the parent department.
4. Maximum Age Limit is 55 Years as on 01.07.2018.
5. Any allowances other than salary will be admissible to him/her as per the Project Coordination Unit, U.P DASP U.P. rules only for deputation candidates.
6. Candidate selected on deputation drawing lower pay scale will have no claim for higher scale in the project.
7. Only eligible candidates will be called for interview. Decision of Project Coordinator regarding eligibility/ineligibility of the candidates will be final.
8. Applicants must send their application form on the prescribed format duly filled. Required Self Attested copies of educational qualification experience certificate; Caste Certificate (SC/ST/OBC) to obtain reservation; NOC from present employer(in case of applicable); 02 passport size recent photographs must be sent along with application form.
9. Complete application form on prescribed format must reach Manager (Admin. & Per.)/Dak Receipt Counter of **PROJECT COORDINATION UNIT, UPDASP, U.P., B-1, B-2 Block, 4th Floor PicupBhawan, VibhutiKhand, Gomti Nagar Lucknow-226010 (U.P.) by 05:00 PM on 05-11-2018** by registered/speed post/in Person. No application will be entertained after the aforesaid date and time. Project office will not be responsible for any delay by any reason whatsoever.
10. The undersigned also reserves the right to cancel or reject any or all applications without assigning any reason thereof.
11. Reservation policy will be applicable as per UP Government rules.
12. All candidates must be proficient in Computers. They should also be proficient in reading, writing & speaking Hindi & English.

Project Coordinator

प्रतिनियुक्ति पर कार्मिकों की भर्ती हेतु बायोडेटा

BIO-DATA



Name of the Post

1. Name of Applicant :.....
2. Father's Name :.....
3. Date of Birth :..... Age
4. Contact Details :.....
Mailing Address :.....
Telephone No. :.....
Mobile No. :.....
Email :.....
Personal Details:.....
5. Present Designation :.....
6. Parent Department :.....
7. Head of Dept. & Address :.....
:.....
8. Present Place of Posting
9. Nature of Employment :.....
10. Pay Scale :.....
11. No Objection Certificate
12. Category (SC/ST/OBC/GEN):.....
13. Computer Skills
MS Word (yes/No) :.....
MS Excel (yes/No) :.....
Internet (yes/No) :.....
other (give detail) :.....
14. Qualification :.....

Education Level	Name of Degree	University	Subjects	Year of Pass	% of Marks	Division/ Grade
Graduation						
Post Graduation						
Doctorate						

15. Other Qualifications:.....
- 16.a Experience(From beginning-till date :.....

Sl. No	Name of Organisation	Designation	No. of yrs	Detail of period		Pay scale / Total Emoluments	Nature of work
				From	To		

16.b Experience

(i) Externally aided project :.....

(ii) Others :.....

Total years:.....

17. Any other relevant information :.....

18. Home District:.....

List of Enclosures

(i) :.....

(ii) :.....

(iii) :.....

(iv) :.....

(v) :.....

I hereby certify that above information given by me is true and complete and if found untrue or wrong, my candidature may be rejected.

Signature of Applicant